

To whom it may concern;

Guide to the Exhibition in Conjunction with
the 62nd Annual Scientific Meeting of the Japanese Society of Nuclear Medicine
the 42nd Annual Meeting of the Japanese Society of Nuclear Medicine Technology
and
the 13th World Federation of Nuclear Medicine and Biology

The 62nd Annual Scientific Meeting of the Japanese Society of Nuclear Medicine, the 42nd Annual Meeting of the Japanese Society of Nuclear Medicine Technology and the 13th World Federation of Nuclear Medicine and Biology will be held at Kyoto International Conference Center, and JIRA will promote the Exhibition in conjunction with the convention, the schedule of which is as follows:
We are pleased to invite you to show your products at the exhibition. Please find attached an application for your exhibition booth.
Sincerely,

Japan Medical Imaging and Radiological Systems Industries Association (JIRA)
Exhibition Committee

Outlines

- 1) Main Theme: Summarize the past half century and discuss the next half century of WFNMB
- 2) The 62nd Annual Scientific Meeting of the Japanese Society of Nuclear Medicine
 - President: Seigo Kinuya, M.D., Ph.D. (Kanazawa University)
 - Venue: Kyoto International Conference Center
 - Date: September 9 (Fri) to 11(Sun), 2022.
- 3) The 42nd Annual Meeting of the Japanese Society of Nuclear Medicine Technology
 - President: Tetsuro Katafuchi, Ph.D. (Gifu University of Medical Science)
 - Venue: Kyoto International Conference Center
 - Date: September 9 (Fri) to 11(Sun), 2022.
- 4) The 13th World Federation of Nuclear Medicine and Biology
 - President: Seigo Kinuya, M.D., Ph.D. (Kanazawa University)
 - Venue: Kyoto International Conference Center
 - Date: September 7(Wed) to 11(Sun), 2022.
- 5) Exhibition
 - Promotion: Japan Medical Imaging and Radiological Systems Industries Association (JIRA)
 - Venue: Kyoto International Conference Center
Takaragaike, Sakyo-ku, Kyoto 606-0001 Japan
 - Date and time:

September 7 (Wed)	9:30 Opening Ceremony – 17:00
8 (Thu)	9:00 – 17:00
9 (Fri)	9:00 – 17:00
10 (Sat)	9:00 – 17:00
11 (Sun)	9:00 – 12:00
 - Hall opening time: September 7 - 11 at 8:30 (planned).

The exhibition will only be held at the Kyoto International Conference Center

6) Booth rental fee for product exhibition (including tax)

- Unit without fittings

- Space rental fee is 70,750 JPY per m².
(56,620 JPY for JIRA member companies)
Unit Measurement is 50 m², 40 m², 20 m² and maximum height is 3.6 m.
- Additional fee for the corner booth: 34,970 JPY per corner.
(23,300 JPY for JIRA member companies)

- Unit with basic fittings

Three types of standard booths are available with basic decoration. They are all provided with assembled-panels. Please refer to the attached drawings.

- A-type booth (6 square-meters type):
Booth size: 300 cm (width) x 200 cm (depth) x 270 cm (height).
 - Booth rental fee is 804,540 JPY per booth.
(565,750 JPY for JIRA member companies)
 - Additional fee for the corner booth: 16,300 JPY per corner.
(11,650 JPY for JIRA member companies)
- B-type booth (4 square-meters type):
Booth size: 200 cm (width) x 200 cm (depth) x 270 cm (height).
 - Booth rental fee is 565,750 JPY per booth.
(396,000 JPY for JIRA member companies)
 - Additional fee for the corner booth: 13,580 JPY per corner.
(9,710 JPY for JIRA member companies)
- C-type booth (3 square-meters type):
Booth size: 200 cm (width) x 150 cm (depth) x 270 cm (height).
 - Booth rental fee is 376,200 JPY per booth.
(246,000 JPY for JIRA member companies)
 - Additional fee for the corner booth: 14,030 JPY per corner.
(9,380 JPY for JIRA member companies)

In case of applications exceeding the total number of booths, preferences for JIRA members or past experiences will be considered for selection.

7) For registration, please use the Google form linked below.

Form bottom: [Application form](#)

Link URL;

<https://docs.google.com/forms/d/e/1FAIpQLScjyD33REoYPUGG1F71QCdzIRPSdqtYrnzebYUp3psBvK4dBg/viewform>

Applications will be accepted from Apr. 4 (Mon.), 2022 and will close on May 31 (Tue.), 2022

8) Payment of booth rental fee

The booth rental fee shall be remitted to the following bank account:

Mitsui-Sumitomo Bank, Ueno Branch

Account holder:

Japan Medical Imaging and Radiological Systems Industries Association

Account number: 6500803 (ordinary account)

Closing date for payment: Final notice of booth allocation will be sent together with the invoice (bill) for payment on Jun 30 (Thu.), 2022. The applicant is requested to settle the payment by July 31 (Sun.), 2022. All bank transaction charges shall be borne by the applicant.

9) Cancellation after booth allocation:

The following cancellation charges shall be borne by the applicant in the case that the applicant cancels a part or all of its allocated booths for its own reasons:

From Jun. 1 to Jun. 30	20% of its booth rental fee.
From Jul. 1 to Jul. 31	50% of its booth rental fee.
From Aug. 1.	100% of its booth rental fee.

- 10) In the case that the exhibition is called off due to occurrence of natural disaster
When the organizers have decided it is difficult to hold the exhibition due to the occurrence of natural disaster, your booth rental fee will be refunded, with an expense account being deducted according to the state at the time of call-off.
- 11) Booth structure:
- a) Using assembled panels, the company name, illumination lamp, sidewalls, and floor carpet are provided. Please refer to the attached drawings.
 - b) Electricity: Primary power cabling fee and consumption fee shall be separately calculated, billed and settled for each booth.
The same method shall apply for any additional electricity-cabling request.
 - c) The committee may adjust and change the application contents in the case any problems arise.
In this case, the committee will soon advise the applicant of the change with a request of its acceptance.
- 12) Schedule of bringing-in and removal of the exhibition goods:
- a) Bringing-in and adjustment: Sep.5 (Mon.)- 6 (Wed.), 9:00 - (planned)
(will be advised in case any change arises)
 - b) Removal and bringing out of the goods: Sep.11 (Sun.) 12:30 to 17:00 (planned)
All the goods shall be brought out of the exhibition area during this time period.
 - c) Vehicle parking place in the abovementioned days:
(The details will be informed later).
- 13) Floor weight capacity: 5,000 kg/m²
- 14) Meetings for explaining the exhibition and lottery of booth selection are not planned.
The applicant is requested to be dependent on the Exhibition Committee's decision for booth selections.
- 15) Exhibition manual and submission documents:
The exhibition manual and related submission documents will be sent to the applicant on Jul.30 (Thu.). And the related submission documents should be sent to the Exhibition Secretariat of JIRA via email by Jul. 31(Sun.).
- 16) Others
Smoking is prohibited in Exhibition Hall.
- 17) Personal Information Protection Policy
Personal information entered in the documents to be submitted and in the exhibitor registration system will be used only for various procedures and communications related to the exhibition and for information on the exhibition managed by JIRA.
Please refer to the JIRA Privacy Policy for other information regarding the handling of personal information in general.
https://www.jira-net.or.jp/e/info/privacy_policy.html
- 18) Countermeasures against new coronavirus infection
- 1) Prevention of crowding
In order to prevent infection, the layout of the exhibition should be such that the distance between people (2 m as much as possible, with a minimum of 1 m) is maintained, and visitors and exhibitors (including workers involved in setting up booths) should be organized and guided.
 - 2) Entry Restrictions
Visitors and exhibitors (including booth setup-related workers) with fever or other health problems will be restricted. Visitors and exhibitors (including booth set-up related workers) with fever or other health problems will be restricted from entering the venue, and if necessary, their body temperature will be checked upon entry.
 - 3) Wearing a mask
All visitors and exhibitors (including booth setup workers) are required to wear masks.

4) Thorough hand washing and hand disinfection

All visitors and exhibitors (including booth setup-related workers) are required to thoroughly wash their hands and disinfect their hands and fingers. Disinfectant solution will be available at the entrance.

Please note that exhibitors are responsible for disinfecting their own products.

5) Ventilation

Although the Exhibition Hall is ventilated by air-conditioning equipment, we will consider opening the doors and windows periodically to ensure that the room is well ventilated.

*If new guidelines for infection control are issued by the Japanese Society of Nuclear Medicine, the Japanese Society of Nuclear Medicine Technology, or the City of Kyoto, we will implement measures in accordance with the guidelines.

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