

**Guide for Exhibiter**

**the 59th Annual Scientific Meeting of the Japanese Society of Nuclear Medicine**  
**the 39th Annual Meeting of the Japanese Society of Nuclear Medicine Technology**

This is to inform you that parallel to the 59th Annual Scientific Meeting of the Japanese Society of Nuclear Medicine and the 39th Annual Meeting of the Japanese Society of Nuclear Medicine Technology, an exhibition managed by the industries association JIRA will be held under the following schedule.

Parties wishing to exhibit your products are asked to please read the following recruitment guideline and apply using the attached application form to Exhibition Committee of JIRA.

Exhibition Committee  
Japan Medical Imaging and Radiological Systems Industries Association (JIRA)

**Outlines**

1. Main Theme : Nuclear medicine ; Fountain of Ideas for Precision Medicine

2. The 59th Annual Scientific Meeting of the Japanese Society of Nuclear Medicine

- Congress chair : Teruhito Mochizuki, M.D., Ph.D.  
Professor, Department of Radiology,  
Ehime University School of Medicine, Ehime, Japan
- Venue : Matsuyama Multi-Purpose Community Center  
7-5, Minatochou, Matsuyama city, Ehime prefecture, 790-0012, JAPAN
- Date : November 1 (Fri) to 3 (Sun), 2019

3. The 39th Annual Meeting of the Japanese Society of Nuclear Medicine Technology

- Congress chair : Hiroaki Mimura, Ph.D.  
Professor, Department of Radiological Technology,  
Kawasaki University of Medical Welfare
- Venue : Matsuyama Multi-Purpose Community Center  
7-5, Minatochou, Matsuyama city, Ehime prefecture, 790-0012, JAPAN
- Date : November 1 (Fri) to 3 (Sun), 2019

#### 4. Exhibition

- Venue : Matsuyama Multi-Purpose Community Center  
7-5, Minatochou, Matsuyama city, Ehime prefecture, 790-0012, JAPAN
- Date and time : 9:30 Opening Ceremony to 17:00, November 1 (Fri), 2019  
9:00 to 17:00, November 2 (Sat), 2019  
9:00 to 12:00, November 3 (Sun), 2019
- Hall opening time : at 8:30 AM (planned), November 1, 2 & 3

#### 5. Exhibition booth rental fee for product exhibition (excluding tax)

As the increase in the consumption tax rate is not fixed as of July, the fee excluding consumption tax is shown. (The fee excluding the tax is the same as last year)

Please refer to the Appendix for the fees with each consumption tax rates.

In addition, since this exhibition is held in November, if the consumption tax rate would be 10% from October, the 10% tax rate will be applied as payments by September.

##### (1) Unit without fittings

- Space rental fee is 53,612 JPY (Japanese Yen) per m<sup>2</sup>.  
(42,871 JPY for JIRA member companies)
- The space area is either 50 m<sup>2</sup>, 40 m<sup>2</sup> or 20 m<sup>2</sup> and the maximum height is 3.0 m.
- Additional fee for the corner booth: 28,612 JPY per booth.  
(19,075 JPY for JIRA member companies)

##### (2) Unit with basic fittings

Three types of below standard booths are available with a basic decoration. They are all provided with assembled-panels. Please refer to the attached drawings.

Type A booth (6 square-meter type) :

- Booth size: 3.0 m (width) x 2.0 m (depth) x 2.7 m (height).
- Booth rental fee is 609,538 JPY per booth.  
(428,612 JPY for JIRA member companies)
- Additional fee for the corner booth : 13,334 JPY per booth.  
(9,538 JPY for JIRA member companies)

Type B booth (4 square-meter type) :

- Booth size: 2.0 m (width) x 2.0 m (depth) x 2.7 m (height).
- Booth rental fee is 428,612 JPY per booth.  
(300,000 JPY for JIRA member companies)
- Additional fee for the corner booth: 13,334 JPY per booth.  
(9,538 JPY for JIRA member companies)

Type C booth (3 square-meter type) :

- Booth size: 2.0 m (width) x 1.5 m (depth) x 2.7 m (height).
- Booth rental fee is 285,000 JPY per booth.  
(200,000 JPY for JIRA member companies)
- Additional fee for the corner booth: 11,482 JPY per booth.

(7,686 JPY for JIRA member companies)

Note : In case of applications exceeds the total number of available booths, preferences for JIRA members or past experiences will be considered for the selection.

#### 6. Exhibition spaces for related medical societies and research institutions

At the JSNM 2019 Exhibition, exhibition spaces are available exclusively for related medical societies and research institutions that are in conformity with the exhibition purposes set by JSNM.

- (1) A unit of 2.0 m (W) x 1.0 m (D), equipped with a power outlet (500w), a standard signboard, a desk (Length 45 cm), and 2 chairs.
- (2) The fee is 108,000 JPY (8% tax included) or 110,000 JPY (10% tax included).
- (3) The locations are dedicated areas for the units. Please contact Exhibition Secretariat of JIRA for the details. The email address is "exhibit@jira-net.or.jp".
- (4) If the exhibitor is deemed not to be in conformity with the exhibition purposes set by JSNM, the application may be rejected.

#### 7. Application

Applicant shall fulfill all the necessary information in the Application Form and shall send the word file by e-mail to Exhibition Secretariat of the JIRA, below email address, no later than August 2, 2019.

mailto: exhibit@jira-net.or.jp

#### 8. Payment of booth rental fee

The booth rental fee shall be remitted to the following bank account

Bank account: Mitsui-Sumitomo Bank, Ueno Branch

Account holder: Japan Medical Imaging and Radiological Systems Industries Association

Account number: 6500803 (Ordinary account)

#### 9. Closing date for the payment:

Final notice of booth allocation will be sent together with the invoice (bill) for the payment on September 2 (Mon.), 2019. The applicant is requested to settle the payment by September 25 (Wed.), 2019. All the bank transaction charges shall be borne by the applicant

#### 10. Cancellation after the booth allocation:

The following cancellation charges shall be borne by the applicant in the case that the applicant cancels a part or all of its allocated booths for its own reasons:

- a) From Aug. 6 to Sep. 2 : 20% of the booth rental fee.
- b) From Sep. 3 to Sep. 25 : 50% of the booth rental fee.
- c) From Sep. 26 : 100% of the booth rental fee.

11. Cancellation of the exhibition due to an occurrence of a natural disaster

When the organizers have decided it is not possible to hold the exhibition due to an occurrence of a natural disaster, your booth rental fee will be refunded, with an expense account being deducted according with the state at the time of call-off.

12. Booth structure and Electricity:

a) In case of the exhibition booth unit without fittings, the space area is provided either 50 m<sup>2</sup>, 40 m<sup>2</sup> or 20 m<sup>2</sup>.

b) In case of the exhibition booth unit Type A, B and C, it is equipped with the basic decoration. A fascia with a company name, its illumination lamp, sidewalls, floor carpet and a power outlet are provided. Please refer to the attached drawings.

c) Electricity: Primary power cabling fee and consumption fee shall be separately calculated, billed and settled for each booth.

The same method shall apply for any additional electricity-cabling request.

d) The committee may adjust and change the application contents in the case any problems arise. In this case, the committee will soon advise the applicant of the change with a request of its acceptance.

e) Floor load capacity is 500kg/m<sup>2</sup>.

13. Schedule of bringing-in and removal of the exhibition goods:

a) Bringing-in and adjustment:

From 9:00 AM Oct. 30 (Wed.), (planned) (will be informed in case any change arises)

Cleaning up of the exhibition area will start at 18:00 on Oct. 31 (Thu.).

b) Removal and bringing out of the goods: 12:30 to 17:00 Nov. 3 (Sun.), (planned)

All the goods shall be brought out of the exhibition area during this time period.

c) Vehicle parking place in the abovementioned days: (The details will be informed later).

14. Meetings for explaining the exhibition and lottery of booth selection

Meetings for explaining the exhibition and lottery of booth selection are not planned.

The applicant is requested to be dependent on the Exhibition Committee's decision for booth selections.

15. Exhibition manual and submission documents:

The exhibition manual and related submission documents will be sent to the applicant on Sep. 2 (Mon.). And the related submission documents should be sent to Exhibition Secretariat of JIRA via e-mail by Sep. 25(Wed.).

16. Others

- The opening ceremony will start at 9:30AM, Nov. 1 (Fri.).
- Smoking is prohibited in Exhibition Hall.

#### 17. Handling of personal information

JIRA will not use information including personal information in the application documents for any purpose other than procedures and communication relating to this exhibition, and future guidance on exhibitions run by the JIRA.

For other information on the handling of personal information in general, please refer to the Japan Medical Imaging and Radiological Systems Industries Association (JIRA) Personal Information Protection Policy from below URL.

[http://www.jira-net.or.jp/e/info/privacy\\_policy.html](http://www.jira-net.or.jp/e/info/privacy_policy.html)

#### 18. Inquiry

If you have any inquiry please e-mail to below.

Mail [to: exhibit@jira-net.or.jp](mailto:exhibit@jira-net.or.jp)

End

Appendix

Exhibition booth rental fee for product exhibition and Additional fee for the corner booth depend on the consumption tax rates are as follows.

Exhibition booth rental fee for product exhibition

Tax rate	Consumption tax 8%		Consumption tax 10%	
	member	Non member	member	Non member
Basic unit	46,300	57,900	47,158	58,973
Type A	462,900	658,300	471,473	670,491
Type B	324,000	462,900	330,000	471,473
Type C	216,000	307,800	220,000	313,500

Additional fee for the corner booth

Tax rate	Consumption tax 8%		Consumption tax 10%	
	member	Non member	member	Non member
Basic unit	20,600	30,900	20,982	31,473
Type A	10,300	14,400	10,491	14,667
Type B	10,300	14,400	10,491	14,667
Type C	8,300	12,400	8,454	12,630